

<p style="text-align: center;">Deerfield Community School District 300 Simonson Boulevard Deerfield, WI 53531</p>
--

Deerfield Board of Education
Regular Meeting
HS Sewing Room
March 15, 2010
6:30 pm

BOE Present: Bush, Cwik, Fischer, Haak, Mack, Page, Winkler
BOE Absent:

Administration Present: Becker, Callahan, Jensen, Luetschwager, Treuden
Administration Absent:

Student Representative Present: Ashley Konkel

Others Present: Jessica Carlson, Rhonda Gulbranson, Jim Jensen, Mike Schlobohm, Julie Jacobson, Paul Haag, Jennifer Fischer, Cathi Meinecke, Phil Montalto, Dave Heagney

1. Call to Order

Meeting called to order by President, Tom Bush at 6:02 pm as duly posted under s.s. 19.84(1)(2)(c).

2. Call of Roll

Roll Call taken: Bush, Cwik, Fischer, Haak, Mack, Page, Winkler

3. Proof of Posting

Michelle Jensen presented proof of posting of the Amended Meeting Agenda on March 9, 2010.

4. Approval of Agenda

Motion by Cwik/Mack to approve the March 15, 2010 amended meeting agenda as posted. Carried 7-0.

5. Approval of Minutes

Motion by Mack/Winkler to approve the minutes of the Regular and Executive Session Meetings held on February 15, 2010, Special Meetings on February 22nd and March 8th. Carried 7-0.

6. Executive Session

Motion by Fischer/Cwik to move to executive session at 6:05 pm. Carried 7-0.

7. Reconvene in Open Session

President Bush reconvened in open session at 6:42 pm. Motion by Fischer/Cwik to approve tuition enrollment request. Carried 7-0.

8. Financial Report and Approval of Current Expenditures: Financial report was presented by Doreen Treuden. Motion by Haak/Cwik to approve February report as presented. Roll Call taken for approval: Bush, Cwik, Fischer, Haak, Mack, Page, Winkler.

9. Public Input: Members of the community shared concerns about current storage and office space being underutilized. Community members encouraged board and administration to consider on-site options for district office personnel. Concern was expressed about organization and safety of the technology education classroom space.

10. Special Presentation – Referendum Expenditures Update: Doreen Treuden presented line item information on the referendum expenditures to date.

11. COMMITTEE REPORTS

Student School Board Representative Report: Ashley Konkell shared that the information regarding student emails would be addressed through the technology committee report.

Legislative Report/Discussion: Current legislative updates are emailed to the board throughout the month. Wisconsin did not qualify for the first round of Race to the Top Funding.

Policy Committee Report/Discussion: Chris Page shared that the committee continued work on the graduation policy including discussion of middle school students earning HS credit, which is not allowed under state statute and DPI policy. Discussions took place regarding maintaining the current practice of assigning partial credit as needed, ability to retake failed classes, and ability to give credit for classes from outside institutions. These discussions will continue at the next meeting.

Extra Curricular Committee Report: No meeting held.

Finance Committee Report: Jim Haak shared that the monthly financial statements were reviewed, 2010-11 staff budget packets have been handed out to staff and a bid review will take place for our annual auditing services.

Facilities Committee Report: No meeting held.

Personnel Committee Report: No meeting held.

Technology Committee Report: Jeff Winkler shared that the committee listened to the Student Council request for high school student emails. Update on teacher web access was shared announcing the ability for teachers to participate in blogs and forums at the teacher level only. Ryan Petersen gave a demonstration to the committee on how he uses technology to engage students in his classroom. Jeff Winkler announced that Kirsten Wohlers will be the staff guest next month demonstrating how she uses technology in her math instruction.

Safety Committee Report: No meeting held.

Joint Interactive Committee Report: No meeting held.

Health and Wellness Committee Report: No meeting held.

Transportation Committee Report: Mark Becker shared that a Dane County Deputy is in the process of completing a traffic safety study in the village and in the Sky Terrace area related to safe walking paths. The committee is also discussing current crossing guard locations in relation to student walking paths and Dave Rasmussen of First Student has been sharing student data related to walking distance from school. Becker requested that the committee have additional time prior to making a report/recommendation to the board.

Communications Committee Report: Michelle Jensen shared that the committee reviewed the recent survey results with 77 participants completing the survey. Major themes in the results were the desire to further explore use of email as a communication tool to parents, use of teacher web pages to share information and consideration of website change for greater use. Website focus group to further discuss this option. This focus group is open to any community members and staff interested in participating in the discussions. The initial meeting will be held on April 7 at 6:00 PM in the IMC.

12. NEW BUSINESS

- A. **Recognition of Gifts to District:** Michelle Jensen shared the donations made to the district this past month included a trumpet valued at \$400 donated by Lucinda and Terry Burton, two \$500 grants from Kohl's through elementary parent Mary Deppe used for technology equipment and reading materials, a multicultural poster set valued at \$40 donated by Jim and Nancy Huwe and a \$300 MS science grant from United Cooperative of Deerfield. The school also received news that a \$500 senior scholarship has been set up through the Arnold and Genevieve Dahl endowment fund beginning this year.
- B. **Board Legal Counsel:** Michelle Jensen reported that Dan Vliet, the district lawyer, has left Davis and Kuelthau and opened a new practice with other associates from D&K. Jensen recommended the board maintain the relationship with Dan Vliet and secure his new firm, Buelow Vetter, as legal counsel for the district. Motion by Cwik/Bush to contract legal counsel with Buelow Vetter. Board asked Jensen to compare area district legal firms and prices. Carried 5-1 (Fischer absent).
- C. **Open Enrollment Requests for 2010-2011:** Barb Callahan shared the open enrollment requests for 2010-11. There are 37 applicants who applied and are qualified to attend Deerfield and 21 applicants who applied to attend school in another district. Motion by Haak/Winkler to approve open enrollment application requests as recommended. Carried 6-0 (Fischer Absent).
- D. **Youth Options Requests for Fall 2010:** Michelle Jensen shared the Youth Options requests for fall of 2010 and forwarded by Guidance Counselor Mark Landis. Enrollment in the requested classes is subject to availability and scheduling which isn't determined

until mid-summer at the university and technical college. Motion by Cwik/Winkler to approve Youth Options requests. Carried 6-0 (Fischer Absent).

E. Teaching Contracts for 2010-2011: Michelle Jensen shared the contract worksheets including all teachers who will be offered a contract for the 2010-2011 school year. Motion by Page/Mack to approve contracts. Carried 6-0 (Fischer Absent).

F. Job Share Proposal for 2010-2011: Michelle Jensen shared the guidelines that have been agreed upon between the union and administration. The Board members discussed some language changes in relation to the number of job-shares approved annually and in relation to the eligibility statements. Motion by Winkler/Bush to approve the guidelines with the suggested changes. Carried 7-0.

G. Out-of-State Field Trip Request (Cheer Squad): Michelle Jensen shared that Julie Jacobson, Cheer Coach, has submitted an out of state trip request for the cheer squad to compete in Virginia Beach in April. This is the first time a squad from Deerfield has been offered a free bid to attend this competition based on their competition performance at recent events. The request includes 11 students and 3 adult chaperones departing on April 28th and missing three days of school. Motion by Winkler/Mack to approve Spirit Squad trip request. Carried 7-0.

H. Extracurricular Staffing Recommendations including MS Track Assistant Coach: Barb Callahan recommended that Jason Mueller fill the open position as a track assistant to the middle school. Motion by Page/Winkler to approve Jason Mueller as MS Track Assistant. Carried 7-0.

I. Preliminary Staffing Proposal for 2010-2011: – Motion by Bush/Cwik to approve the preliminary staffing proposal brought forth from executive session. Carried 7-0.

J. Determination for Future Study of Identified Options for MS/HS Entrance and Administrative Offices: – The board began the discussion by identifying the goals and purpose of the project. The top four criteria were cost, student impact, effectively meets needs and meets compliance needs. The board is interested in reconstructing the MS/HS office space to include the HS principal and guidance area and instructed the administration to determine the best options to house the district office staff. The administration will present their findings at the next meeting, which is scheduled for April 12.

13. School Board President's Report: Tom Bush congratulated the winter sports participants and shared that a caucus of rural schools has been meeting to address some issues including private school transportation.

13. Administrative Reports:

Michelle Jensen: Michelle Jensen shared that the building level curriculum committees will be previewing a curriculum mapping software called Build Your Own Curriculum over the next few weeks. Also the integration of high school student email is still scheduled for implementation at the beginning of the fourth quarter.

Barb Callahan: No report.

Doreen Treuden: No report.

Mark Luetschwager: Mark Luetschwager congratulated the numerous participants in the recent solo and ensemble contest, forensics competition and math meet. He also thanked Christian Ezell for organizing the recent speaker on the history of the Holocaust.

Mark Becker: Michelle Jensen shared, for Mark Becker, a thank you to the many volunteers who helped with Read Across America along with Mrs. Thorson and the sixth grade teachers for hosting the sixth grade reading lock-in event. April is fine arts month with the Spring sing for grades 3-5 taking place on April 15 at 7:00 PM in the elementary gym.

Upcoming Meetings were scheduled.

Adjournment

Motion by Cwik/Mack to adjourn at 10:11 pm. Carried 7-0.

Respectfully Submitted,

Doug Cwik
Clerk